

# Health & Safety Agreement

Under the Health and Safety at Work Act, **you** alongside your employers, the organisers and colleagues, are responsible for the safety of yourself and others. All sites that you undertake work at have their own Health and Safety Policy and specific rules that you may need to become familiar with and follow.

**By accepting work offered by CTM or SEP you acknowledge that you must adhere to their Health & Safety Policy and as a minimum agree to:**

- Take reasonable care of your own health & safety and that of others who may be affected by working practice
- Sign in and sign out of work daily
- Always keep others informed of your whereabouts if you need to move positions for any reason
- Understand your health and safety responsibilities both to yourself and to others
- Wear all provided PPE correctly ensuring that your high viz uniform is fastened at all times
- Ensure your footwear is suitable for the role you are fulfilling and varying terrain and weather
- Know your location, obtain information necessary to carry out your duties and if you are unsure ask
- Carry out pre-event/shift and safety checks as directed
- Understand your company communications procedure and how to ask for assistance
- Provide casualty management by raising the alarm as necessary and providing appropriate assistance until help arrive
- On arrival check your work area for any hazards and report any concerns to your supervisor immediately
- Always co-operate with your team on all aspects of health & safety and report any concerns
- Never agree to undertake a role that you aren't qualified for
- Use all work equipment provided by the company correctly, in accordance with any instruction provided
- Record/report any accidents, incidents, near misses and/or dangerous occurrences which happen in your area of duty
- If you are present when an incident occurs ensure you, those around you and the casualty are (and remain) out of danger and call for medical assistance immediately, dialling 999 in an emergency; only approach the casualty if it is safe to do so.
- Report any hazards or health and safety concerns
- Never arrive for work under the influence of alcohol, drugs or prescription medication which could cause drowsiness
- Inform your staffing manager and supervisor if you have an illness that requires you to take medication
- Keep hydrated and drink plenty of water
- Keep yourself protected from the weather, in particular, wear appropriate warm clothing (in cold/wet weather in line with uniform requirements) and protect yourself from the sun (appropriate hat, ensuring that you apply appropriate factor sunscreen regularly)
- Understand that mobile phones are a distraction and their use is not permitted unless in an emergency or if you need to call your supervisor.

**Accidents can and do happen onsite but many of them can be prevented by using common sense and being proactive.**